

Second Dromara Presbyterian Church

CONSENT POLICY

1. For the most part, Second Dromara Presbyterian Church will rely on the legitimate interests of the congregation and activities of a religious not for profit body where personal data is not disclosed outside that body without the consent of the individual concerned as the legal bases for processing a church member's data.
2. Where consent is required we will ensure that we obtain consent in such a way that it is:
 - freely given
 - specific,
 - informed; and
 - unambiguous.
3. We will obtain consent by a positive opt-in and will not infer it from silence, pre-ticked boxes or inactivity.
4. We will put in place and communicate simple ways for people to withdraw consent should they wish to do so.
5. Where we as a congregation are supplied with a form of consent by a third party (such as the Boys' Brigade, an event organiser, Taking Care, etc.) we will review it for compliance with the General Data Protection Regulations (GDPR) before using it. Where we are solely responsible for designing a form of consent we will do so in a manner which is consistent with the Data Protection guidelines.
6. This policy will be reviewed annually to ensure it remains compliant with existing legislation and good practice.

Signed: Kenneth Flanagan

Position: Minister

Date: 26/9/18